## Use of Email Agreement

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| --- |
| **Contact detail** |
| Name of child: |  |
| Name of Parent: |  |
| Name of learning mentor: |  |
| The email address to be used by the child: |  |
| The email address to be used by the learning mentor: |  |
| Date: |  |
|  |
| **Parent/Carer Consent** |
| I agree for my child, |  | to exchange emails with their |
| learning mentor, |  | . I understand that these emails will |
| only be about school work and that the project will ensure that I have access to the learning mentor’s emails at all times. |
| Signed: |  | Date:  |  |  |
|  |
|  |
| **Child Consent** |
| I understand that I must only use emails for school work with my learning mentor. I understand that my parent/carer and the project must be allowed to see the emails in order to protect my safety. |
| Signed: |  | Date:  |  |  |
|  |
|  |
| **Learning Mentor Consent** |
| I understand that I must only use emails for communication related to school work with my mentee. I understand that the parent/carer and the project must be allowed to see the emails in order to comply with safety and child protection procedures. |
| Signed: |  | Date:  |  |  |
|  |