

## Age Well Battersea Zoomers

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### Volunteer Role Description For: Zoom 'Set Up' Volunteer

<b>Role Title:</b>	<b>Zoom 'Set Up' Volunteer</b>
<b>Where:</b>	Remotely from your home/Katherine Low Settlement / another outreach venue/their home as agreed
<b>When:</b>	Flexible regarding times- to be agreed
<b>Commitment/Frequency:</b>	Approximately one hour per session and as required - normally one or two sessions per person
<b>Duration:</b>	Volunteering when needed
<b>Purpose:</b>	To assist the Age Well Outreach Worker to help set up email/zoom accounts on the elder's device according to their individual need.
<b>Main Duties:</b>	<p>To offer help to an elder on an individual basis in the following areas:-</p> <ul style="list-style-type: none"><li>• To check the elder's device supports Zoom/ has a camera</li><li>• Set up/check there is known email address/download a Zoom app/ set up Zoom shortcut; all according to need</li><li>• To complete the necessary steps to activate a KLS loaned device</li></ul> <p>To liaise with the Elders Team:</p> <ul style="list-style-type: none"><li>• if any issues arise or if there are any concerns regarding the member</li></ul>

	<ul style="list-style-type: none"> <li>• If there are difficulties helping develop the required skills</li> </ul>
What's in it For You:	<ul style="list-style-type: none"> <li>• Become part of a team of Volunteers</li> <li>• Gain experience sharing IT skills</li> <li>• Training</li> <li>• Experience volunteering with older people</li> <li>• Giving your time to the local community</li> <li>• Reference after 6 months volunteering</li> </ul>
What We Want From You:	<ul style="list-style-type: none"> <li>• Helping older people gain confidence on Zoom</li> <li>• A reliable and friendly manner</li> <li>• Empathy, compassion and patience</li> <li>• Confidence using IT</li> <li>• Agree to abide by the Equality and Diversity Policy of KLS</li> <li>• Comply with KLS Risk Assessment Guidelines</li> </ul>
Commitment:	We ask for a commitment of 6 months
Responsible to:	Age Well/Elders Team
Application Process:	<p>If you would like to apply for this volunteer role with us, we ask that you:</p> <ul style="list-style-type: none"> <li>• Complete the attached Application Form</li> <li>• Attend an interview with the Age Well Elders Team in person or on zoom.</li> <li>• Bring to the office a copy of your ID such as your passport or driving licence</li> </ul>
Notes:	Out of pocket expenses including travel will be reimbursed with prior agreement
For More Information Contact:	<p>Kerry Hagger, Sarah Goodhall from the Elders Team</p> <p>Email: <a href="mailto:kerry@klsettlement.org.uk">kerry@klsettlement.org.uk</a>  <a href="mailto:sarahg@klsettlement.org.uk">sarahg@klsettlement.org.uk</a></p>