



### Volunteer Role Description for Minibus Escort

<b>Role Title:</b>	<b>Volunteer Minibus Escort</b> This can be a role of its own or is also sometimes completed in conjunction with the Volunteer Lunch Club Assistant role.
<b>Where:</b>	<b>Katherine Low Settlement 108 Battersea High Street</b>
<b>When:</b>	There are various shifts available these may include: Tuesday 930am – 1130am 1.30pm – TBC Wednesday 930am – 12.15pm 1.30 – 2.20pm Thursday 10am – 11.15am 1.30-2.30pm
<b>Duration:</b>	Ongoing
<b>Purpose:</b>	Assisting our driver on our minibuses to take our elders on different trips and activities, including the lunch club – this includes pick-ups and drop offs. We need volunteers who are; <ul style="list-style-type: none"> <li>• Empathetic, compassionate and patient.</li> <li>• Reliable and friendly.</li> </ul>
<b>Main Duties</b>	<ul style="list-style-type: none"> <li>• Able to physically support clients (for example offer an arm for them to hold when walking or pushing their wheelchairs)</li> <li>• Cooperate with the driver to ensure the journey runs effectively and safely.</li> <li>• When necessary take messages for the driver using the mobile phone. Always refer to the members transport form to obtain the correct guidance regarding their transport and support needs.</li> <li>• On arrival ensure the member safely enters the building. On return to their home ensure they get safely to their destination</li> <li>• Liaise with the Elders Team if any issues arise or if there are any concerns regarding the member.</li> <li>• Adhere to the policies and procedure of KLS including safeguarding and Confidentiality.</li> </ul>

<b>What's In It For You:</b>	<ul style="list-style-type: none"> <li>• The opportunity to get experience in a community health and social care setting</li> <li>• Meet new people</li> <li>• Giving your time to the local community</li> <li>• Become part of a team</li> <li>• References after 6 months volunteering</li> </ul>
<b>Why We Want You:</b>	<p>As part of the volunteer team in the Katherine Low Centre you can make a difference to older people's lives. Attending lunch and social activities enables members to remain independent. The clubs friendly atmosphere helps our members to socialise in a secure and safe environment.</p> <p>We need volunteers to ensure that frailer members can continue to attend.</p>
<b>Commitment</b>	We ask for a commitment of six months
<b>Responsible to</b>	Elders Team
<b>Notes:</b>	Travel expenses will be reimbursed with prior agreement
<b>Application Process</b>	<p>If you would like to apply for this volunteer role with us, we ask that you;</p> <ul style="list-style-type: none"> <li>• Complete the attached application form</li> <li>• Attend an informal interview with a member of the Elders Team.</li> <li>• Complete a Disclosure &amp; Barring Service check (which we will support you to do. There is no charge for these checks)</li> <li>• Bring into the office your passport or drivers licence.</li> </ul>
<b>For more information, contact:</b>	Sarah Goodall, Lisa Idrisu or Dawn Killeen from the Elders Team Tel: 020 7223 2845 E-mail: <a href="mailto:sarahg@klsettlement.org.uk">sarahg@klsettlement.org.uk</a>